

CLARENDON COLLEGE  
LIBERAL ARTS DIVISION/SPEECH  
COURSE SYLLABUS  
Fall 2010--6:20 P.M. Wednesday  
SPCH 1315 PUBLIC SPEAKING  
(3 credit hours)

INSTRUCTOR: Cynthia Ewing

LOCATION: ROACH UNIT

Office Hours: Tuesday 12:00 to 3:00 PM  
Wed 12:00 to 3:00 PM  
Thurs 12:00 to 3:00 PM  
Fri 9:00 to 10:00 AM

TEXT: Grice, George L., & Skinner, John F. (2004). Mastering Public Speaking (5TH ed.). Boston, MA: Pearson Education, Inc.

**COURSE DESCRIPTION:**

Public Speaking 1315 involves research, composition, organization, delivery, and analysis of speeches for different purposes, including diction, poise, and self-confidence in conversational, classroom, and public speech.

**STATEMENT OF PURPOSE:**

Public speaking partially satisfies the requirements for the Associate Degree at Clarendon College and is designed for transfer to a senior college or university.

**COURSE OBJECTIVES:**

Through participating in assigned activities, you should:

1. Recognize and understand the interactive model of communication.
2. Participate effectively in groups with emphasis on listening, critical and reflective thinking, problem solving and responding.
3. Understand the importance of specifying audience and purpose and to select appropriate communication choices.
4. Distinguish between informative, persuasive, and special occasion speeches, recognizing the unique characteristics of each.
5. Improve both verbal and nonverbal delivery skills.
6. Understand and demonstrate Writing and speaking processes through invention, organization, drafting, revision, editing, and presentations to small and large groups and to the media.
7. Develop research and library skills, including computer-based technology, to communicate, solve problems, and acquire information necessary support materials for speeches.

8. Gain skill in evaluating public speeches by keeping a journal analyzing speaker delivery and support.
9. Understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
10. Develop the ability to research, analyze printed material, write a documented paper and to give an oral presentation.

#### METHODS OF INSTRUCTION:

Learning activities will include lecture; videotapes; demonstrations; class discussions; oral presentations; readings; and class activities.

#### CLASS POLICIES:

Please carefully read the following class policies:

1. You are expected to have read the chapters on the dates they are listed in the Daily Course Schedule. Failure to read the chapters can result in chapter tests and/or daily homework. I strongly suggest you take notes during class.
2. Speeches must have a formal outline to be turned in before giving a speech. All speeches must be given extemporaneously from a notebook paper containing 50 words or less or memorized--not written out. The paper will be turned in after the speech. **The podium will not be used during a speech and you will not chew gum. Speeches that are too long or too short will lose points.**
3. Students will not be assigned topics for speeches. Each student can choose any topic as a different topic is chosen for each speech.
4. Plagiarism is considered serious academic misconduct. All speeches and critiques presented should be the work of the student enrolled in the course. Proper documentation should be made of materials cited from all sources. Instructors determining that a student has plagiarized a speech or paper or cheated on a test will assign a failing grade for that course and may elect to pursue disciplinary proceedings against the student.

#### GRADING POLICIES:

Your final grade will be calculated as follows:

15%--Career speech

15%--Impromptu speech

15%--Impromptu speech

15%--Impromptu speech

15%--Mid-term exam

15%--Final exam

10%--Class attendance, class participation, assignments, and quizzes

Letter grades will be assigned on the following basis:

A= 90 to 100

B= 80 to 89

C= 70 to 79

D= 60 to 69

F= Below 60

## GRADE ASSIGNMENT SHEET

Your final grade will be calculated as follows:

Career Speech grade \_\_\_\_\_ X .15 = \_\_\_\_\_

Impromptu Speech \_\_\_\_\_ X .15 = \_\_\_\_\_

Impromptu Speech \_\_\_\_\_ X .15 = \_\_\_\_\_

Impromptu Speech \_\_\_\_\_ X .15 = \_\_\_\_\_

Mid-term exam grade \_\_\_\_\_ X .15 = \_\_\_\_\_

Final exam grade \_\_\_\_\_ X .15 = \_\_\_\_\_

Attendance, quizzes, and  
class participation \_\_\_\_\_ X .10 = \_\_\_\_\_

SEMESTER GRADE \_\_\_\_\_

### REQUIRED ASSIGNMENTS:

1. **Career speech:** This speech will be **3-5 minutes** long and should consist of a personal experience in your life. A formal outline and pre-speech evaluation will be turned in before the speech and your note card will be turned in after the speech. At least **2 sources** should be cited in your speech. A photocopy of your sources will be attached to your outline.
2. **Exams:** The format of both exams will include multiple-choice, short answer, and/or essay.