

CLARENDON COLLEGE

Liberal Arts Division

Course Name: SPCH 1315, Public Speaking

Credit Hours: 3

Semester: fall-2010

Location:

Samnorwood I.S.D., Samnorwood, Texas Computer Lab. Studio Blue

Instructor: Leslie Kay Schnauffer

Office Location: *Computer Lab-Studio Blue*

Phone: (806)256-5480

Office Hours: Monday & Tuesday -12:20-1:50 p.m.

Course Description:

- Public Speaking 1315 involves research, composition, organization, delivery, and analysis of speeches for different purposes, including diction, poise, and self-confidence in conversational, classroom, and public speech.
- *Division Director-Charla Crump*
- *college catalog located at the **Students** link on Clarendon College's website academic courses: Lower Division Academic. Course Guide Manual at <http://www.thecb.state.tx.us/>*

Statement of Purpose

Public speaking partially satisfies the requirements for the Associate Degree at Clarendon College and is designed for transfer to a senior college or university.

Required Instructional Materials: Textbook: Public Speaking Today 2nd Edition, Diana Prentice Carlin, James Payne, National Textbook Company.

Other Relevant Materials: Writing paper, pencils, notebooks for handouts, dictionary, thesaurus, access to library and computer

Student Requirements:

1. To provide the student with the fundamental knowledge and understanding of delivering a speech in public.
2. To obtain a stronger self esteem to perform in public.
3. Listening skills
4. Research skills
5. Organize and deliver at least 3 speeches

Methods of Instruction

Learning activities will include lecture; videotapes; demonstrations; class discussions; oral presentations; readings; and class activities.

Course Objectives

EXEMPLARY OBJECTIVES: The speech student shall:

1. Understand and demonstrate writing and speaking processes through invention, organization, drafting, revision, editing, and presentation.
2. Understand the importance of specifying audience and purpose and to select appropriate communication choices.
3. Understand and appropriately apply modes of expression, i.e., descriptive, expository, narrative, scientific, and self-expressive, in written, visual, and oral communication.
4. Participate effectively in groups with emphasis on listening, critical and reflective thinking, and responding.
5. Understand and apply basic principles of critical thinking, problem solving, and technical proficiency in the development of exposition and argument.
6. Develop the ability to research and write a documented paper and to give an oral presentation.

STUDENTS WILL HAVE THE OPPORTUNITY TO LEARN THE FOLLOWING:

1. Compose an effective and organized outline for public presentations.
2. Create, organize, support and present public and/or group presentations.
3. Prepare appropriate topics for public and/or group presentations.
4. Predict and select motivation factors in the communication process.
5. Select the appropriate verbal and nonverbal delivery skills for public and/or group presentations.
6. Compare and support individual views of communication processes and conflicts.
6. Learn how to choose appropriate responses to public and/or group communication situations.
7. Effectively argue and support points of view on a variety of subjects.
8. Assemble and support appropriate public presentation selections.

Grading Policies:

The final semester grades will be figured as set in the current Clarendon College Catalog:

90 to 100 = A 80 to 89 = B 70 to 79 = C 60 to 69 = D Below 59 = F

(REQUIREMENTS: SPEECHES WILL ACCOUNT FOR A MINIMUM OF 50% OF THE GRADE .TESTS WILL ACCOUNT FOR 50 % OF THE GRADE.)

REQUIREMENTS:

1. STUDENTS WILL PRESENT A MINIMUM OF f(4) FORMAL SPEECHES CONSISTING OF ONE INFORMATIVE SPEECH, ONE PERSUASIVE SPEECH, ONE SPECIAL OCCASION SPEECH AND A DEMONSTRATION SPEECH
2. STUDENTS WILL TURN IN A FORMAL OUTLINE WITH EACH SPEECH.
3. A PRESENTATIONAL AID WILL BE INCORPORATED INTO AT LEAST ONE SPEECH.
4. STUDENTS WILL BE REQUIRED TO EVALUATE AND CRITIQUE OTHER PUBLIC SPEECHES. THEY CAN DO THIS BY CRITIQUING THEIR CLASSMATES OR BY CRITIQUING PUBLIC SPEAKERS OUTSIDE OF CLASS AND WRITING A FORMAL PAPER.)

A student's final grade will be made available through Campus Connect at Clarendon College's website.

Samnorwod School Classroom Policies:

All classroom policies will be the same as listed in the Samnorwood School Student Handbook 2010-11.

Classroom Conduct

Failure to comply with lawful direction of a classroom instructor is a disruption for all students enrolled in the class. Cheating violations include, but are not limited to: (1) obtaining an examination , classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination , classroom activity, laboratory exercise, or homework assignment before it is given; (3) using an unauthorized source of information during an examination , classroom activity, laboratory exercise, or

homework assignment ; (4) entering an office or building to obtain unfair advantage; (5) taking an examination for another person; (6) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (7) altering grade records; (8) using any unauthorized form of electronic communication device during an examination, classroom activity, or laboratory exercise; (9) Plagiarism. Plagiarism is the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person without proper credit.

Disciplinary actions for cheating in a course are at the discretion of the individual instructor. The instructor of that course will file a report with the Dean of Students when a student is caught cheating in the course, whether it be a workforce or academic course. The report shall include the course, instructor, student's name, and the type of cheating involved.

Students who are reported as cheating to the Dean of Students more than once shall be disciplined by the Dean. The Dean will notify all involved parties within fourteen days of any action taken.

American with Disabilities Act Statement:

Clarendon College provides reasonable accommodations for persons with temporary or permanent disabilities. Should you require special accommodations, notify the Office of Student Services (806-874-3571 or 800-687- 9737). We will work with you to make whatever accommodations we need to make.

Dropping a Course:

A student who is enrolled in a developmental course for TSI purposes may not drop his/her only developmental course unless the student completely withdraws from the college. A student may drop any other course with a grade of "W" any time after the census date for the semester and on or before the end of the 12th week of a long semester, or on or before the last ay to drop a class of a term as designated in the college calendar. The request for permission to drop a course is initiated by the student by procuring a drop form from the Office of Student Services. (Refer to other policies concerning this issue in the current college catalog online.)

Withdrawal from College:

When a student finds it necessary to withdraw from school before the end of the semester, he or she should obtain a withdrawal form from the Office of Student Services. Students may also withdraw from the college by sending a written request for such action to the Registrar's Office. The request must include the student's signature, the student's current address, social security number and course information details. Students who withdraw after the census date for the semester and on or before the end of the 12th week of a long semester, or on or before the last day to drop a class of a term as designated in the college calendar will be assigned a grade of "W."

Tentative Course Schedule/Outline:

DAILY COURSE SCHEDULE:

NOTE: This syllabus is subject to change.

AUGUST 23—27--COURSE INTRODUCTION, COURSE REQUIRMENTS, ANALYZING YOUR AUDIENCE, HOW TO START YOUR SPEECH, SELECTING YOUR INFORMATIVE SPEECH TOPIC.

AUGUST 30-SEPTEMBER 3 --ANALYZE YOUR AUDIENCE, OUTLINE, INTRODUCTION, BODY, CONCLUSION, HOW TO START RESEARCH FOR AN INFORMATIVE SPEECH , HOW TO USE VISUAL AIDS.

**SEPTEMBER 6-17--ORGANIZATION, RESEARCH, VISUAL AIDS
INDIVIDUAL HELP.**
SEPTEMBER 20-24-- DELIVER INFORMATIVE SPEECH
SEPTEMBER 27-- OCTOBER 1-CRITIQUE SPEECHES
OCTOBER 4-8--HOW TO WRITE AND ORGANIZE A DEMONSTRATION SPEECH
OCTOBER 11-15-- DELIVER DEMONSTRATION SPEECH
OCTOBER 18-22--CRITIQUE DEMONSTRATION SPEECHES & SPEECH GAMES
OCTOBER 25-29--HOW TO WRITE A PERSUASIVE SPEECH &RESEARCH
NOVEMBER 1-12--DELIVERY PERSUASIVE SPEECH AND CRITIQUES.
NOVEMBER 15-19--WRITE PET PEEVE SPEECH
NOVEMBER 22-DECEMBER 3--DELIVER PET PEEVE SPEECH
DECEMBER 6-10--COMMUNICATION GAMES
DECEMBER 13-16--TESTING

ALL WORK MUST BE COMPLETED BY THE BEGINNING OF THE FINAL EXAM PERIOD-DECEMBER
16.