
▶ Scarlet Estlack

Division Director: Science and Health
Clarendon College
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Objectives

To continue to grow in my career in higher education. I am passionate about helping adult learners achieve their goals.

Education

M.S. Biology, 4.0 GPA, **West Texas A&M University** (August 2002)

B.S. Biology, summa cum laude, **West Texas A&M University** (May 1998)

Experience

Division Director: Science and Health (Fall 2007 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include support of Clarendon College's vision, and mission and, under the Dean of Instruction, I am accountable and responsible for the administration, supervision, and coordination of the activities and programs of the division and organizing, planning, directing and carrying out the overall functions of the division.

Program Coordinator: Biology and Pre-professional Health (Fall 2005 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include developing and implementing an ongoing assessment of degree plans, maintaining master syllabi, preparing and accumulating course syllabi, preparing and defending annual budget requests, inventorying and purchasing supplies and equipment, and initiating curricular and degree plan changes.

Assistant Professor of Biology (Fall 2002 – present)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities include instructing between 18 and 22.5 hours of laboratory sciences per semester, including General Botany, General Zoology, Human A&P I, Human A&P II, and Microbiology; designing and maintaining student support material for biology courses through WebCT; advising students; leading and serving on committees as assigned.

Teaching Assistant for Biology (Fall 1999 – Summer 2002)

West Texas A&M University, (Life, Earth, and Environmental Sciences Department, Canyon, TX)

79016)

Responsibilities included instructing between 3 and 5 General Biology I and General Biology II laboratories per semester; prepping the freshman biology laboratories for all teaching assistants; and preparing and laboratory preparation manual for General Biology I.

Work Study for Planning and Analysis (Spring 2001 – Summer 2001)

West Texas A&M University, (Institutional Effectiveness, Canyon, TX 79016)

Responsibilities included assisting director in carrying out research for promotion and tenure and instructor evaluations; office management.

Work Study for Dr. David Sissom (Summer 2002)

West Texas A&M University, (Life, Earth, and Environmental Sciences Department, Canyon, TX 79016)

Responsibilities included identifying and cataloging arachnids for the university's collection; cataloging fish from the university's collection.

Supplemental Instructor for Texas Government (Fall 1997 – Spring 1999)

West Texas A&M University, (Supplemental Instruction, Canyon, TX 79016)

Responsibilities included attending a Texas Government course each semester to take notes and then lead 3 study sessions for students each week.

Presentations

Estlack, S. (August 2009) "Bring Your Passion to Class." Clarendon College, Clarendon, TX.

Estlack, S. (April 2009) "Biology Is Fun: Reaching Students in Difficult Courses." Lion's Club, Clarendon, TX.

Estlack, S. (February 2009) "Wasn't This Supposed to Be Fun? Incorporating Contests into Biology Courses." Texas Community College Teachers Association, Dallas, TX.

Service

Kid's College Instructor at Clarendon College (Summer 2009)

Clarendon College (1122 College Drive, Clarendon, TX 79226)

Responsibilities included preparing and instructing 5 mini-courses for children aged 5 to 14.

Volunteer Biology Expert at Clarendon ISD (2002 - present)

Clarendon Elementary, (922 W. 5th Street, TX 79226)

Service included presenting at Science Fair: "Wonder and Wow Night;" presenting mini lessons on

topics as requested by CISD teachers.