

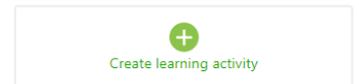
Book Resource

The Book resource allows an instructor to “chunk” a lot of information on to separate pages (called “chapters”) so students can better absorb the large amount of information. Students can click on each “chapter” to read just that information. A good use for a Book resource is to present additional information not found in the textbook. Another is the course overview located in the Class Orientation section of each of our online courses.

Just like with the label or page resources, the text you type in each “chapter” can be formatted using **highlighting**, **different font colors**, **font sizes**, **FONT TYPES**, etc. You can even add an **image** and a hyperlink to a web page or saved file.

To insert a **Book** resource on a course page:

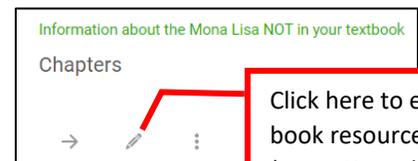
1. It is best to first be in the section of the course where you want the label to appear.
2. Then choose “Create learning activity” (located at the bottom of each section in your course) to add the Book resource.



Once the Book resource is inserted into the section, you can [move it](#) to where you want it to appear in the section (or even to a different section).

Recommended settings for a Book resource

Just like a Label resource, the settings window automatically appears when you first insert a Book resource. You only type the name of the link for the book and change some settings in the settings window. All chapter information is added in a different way. If you need to make changes later to the settings window, click the **Edit** button below the link.



Click here to edit the book resource settings (see settings below).

The screenshot shows the settings window for a Book resource. The "Name" field contains "Information about the Mona Lisa NOT in your textbook". The "Description" field is empty. The "Appearance" section is expanded, showing "Chapter formatting" set to "None", "Style of navigation" set to "Images", and "Custom titles" disabled. The "Activity completion" section is also expanded, showing "Completion tracking" set to "Show activity as complete", "Require view" checked, and "Expect completed on" set to "20", "March", "2021", and "12".

Type name of the link students see

DO NOT type anything in the Description window.

In the **Appearance** section, choose “None” for Chapter formatting. Choose “Images” for Style of navigation. Do not enable Custom titles.

Click **Save and return to course** once all settings are made.

Set activity completion condition to “Show activity as complete when condition is met” so students see a check mark beside the link once they have viewed EVERY “chapter” in the book.

Expand all

Add information to the “chapters” of the book resource

Information about the Mona Lisa NOT in your textbook

Chapters

→ ✎ ⋮

On the course page click the link name to add/edit chapters.

Chapter title

Artist

Subchapter

(Only available once the first chapter has been created)

With each chapter type the title here.

Content

Paragraph B I [List Icons] [Image Icon] [Link Icon] [Table Icon]

The *Mona Lisa* is a half-length portrait painting by Italian artist Leonardo da Vinci. He was an Italian who is widely considered one of the most diversely talented individuals ever to have lived.^[4] While his fame initially rested on his achievements as a painter, he also became known for his notebooks, in which he made drawings and notes on science and invention; these involve a variety of subjects including anatomy, astronomy, botany, cartography, as well as painting. Leonardo's genius epitomized the Renaissance humanist idea,^[5] and his collective works compose a contribution to later generations of artists rivalled only by that of his contemporary Michelangelo.

With each chapter, type or copy/paste the information here. As with label and page resources, you can use the toolbar to format the text, insert hyperlinks, or insert images.

Tags

Tags

No selection

Enter tags...

Save changes

Cancel

Click **Save changes** to save each chapter.

Click **Turn editing on** to add more chapters after creating the first chapter..

Table of contents

Artist

Information about the Mona Lisa NOT in your textbook

Turn editing on

Artist

The *Mona Lisa* is a half-length portrait painting by Italian artist Leonardo da Vinci. He was an Italian who is widely considered one of the most diversely talented individuals ever to have lived.^[4] While his fame initially rested on his achievements as a painter, he also became known for his notebooks, in which he made drawings and notes on science and invention; these involve a variety of subjects including anatomy, astronomy, botany, cartography, as well as painting. Leonardo's genius epitomized the Renaissance humanist idea,^[5] and his collective works compose a contribution to later generations of artists rivalled only by that of his contemporary Michelangelo.

Print book

After creating the first chapter, you will see something similar to this.

The chapter title appears here and above the information at the right.

Table of contents

Artist

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Information about the Mona Lisa NOT in your textbook

Turn editing off

Artist

Click the **+** to add another chapter.

Continue adding “chapters” and information in them until you are done.

When done, click **Turn editing off** to return to the course page.

Table of contents

- Artist
- The Model
- Owner and Location
- Value

Information about the Mona Lisa NOT in your textbook

Turn editing off

Owner and Location

It was acquired by King Francis I of France and is now the property of the French Republic itself, on permanent display at the Louvre, Paris since 1797.



Each of these are a different chapter. See below to see how to edit them.

How to edit the chapters

Table of contents

- Artist
- The Model
- Owner and Location
- Value

Delete the chapter.

Add a new chapter.

Place chapters in a different order.

Hide chapter from student view.

Edit the contents of the chapter.

Print button

What students see

Information about the Mona Lisa NOT in your textbook

Chapters

1. Artist
2. The Model
3. Owner and Location
4. Value

If you set the activity completion condition, a student will see this checkmark once they have opened and viewed each of the chapters.

