

Course Gradebook settings so students can see their current course average on the Dashboard of their course's home page.

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Create a new section Course Dashboard

On course home page, click the **Course Dashboard**.

## Course Dashboard

- Course settings
- Open Grader
- Gradebook
- 3 Participants
- Open Reports
- Open Reports (experiment...)
- PLD

Click **Gradebook**

Grader report ▾

Click the Grader report drop-down menu (or whatever other menu name is here)

### Grader report

Separate groups: All participants

All participants: 2/2

First name All A B C D E F G H I J K L M N

Last name All A B C D E F G H I J K L M N

Grader report ▾

- View
- Grader report**
- Grade history
- Legacy outcomes report
- Overview report
- Single view
- Grade summary
- User report
- Setup
- Gradebook setup
- Course grade settings
- Preferences: Grader report
- More


Choose **Course grade settings** from the drop-down menu

If preferred, you can get to the Course grade settings page using this simple method:

Click **Gradebook setup** from the

Admin gear icon

located in the top right corner of your course home page, then select **Course grade settings**.



## ✓ Overview report

### Show rank

Default (Hide) ⇅

### Hide totals if they contain hidden items

Show totals including hidden items ⇅

On the Course grade settings page that appears, there are a lot of settings to choose from. There are only two items that affect whether students can see their current grade average on their home page.

The first one is under the Overview report heading. It is best to change Hide totals if they contain hidden items to **Show totals including hidden items**. *(To understand this choice better, click the question mark to the far right of this choice.)*

## ✓ User report

### Hide totals if they contain hidden items

Show totals including hidden items

Default (Show totals including hidden items)

Hide

Show totals excluding hidden items

Show totals including hidden items

The second one to set is under the User report heading. It is the **very last choice** under that heading and is also called Hide totals if they contain hidden items.

Generally the most common choice to select is **Show totals including hidden items**.

However, if you have hidden units and/or assignments you don't want students to see in their gradebook (but still be able to see their course average), then you can choose "Show totals **excluding** hidden items." *(Again, to understand these two choices better, click the question mark to the far right of this choice.)*

Save changes

**IMPORTANT!** After making your choices, always click the **Save changes** button.

## Additional help

To learn how to make sure your students can see their course averages after making these changes, [click here](#).

To see other recommended course grade settings, [click here](#).