

## Restrict access conditions

Restrict access choices can be made for any individual resource or activity as well as for an entire section of your course.

**Restrict access**

Allow access from ? 3 November 2012 00 00  Enable

Allow access until 3 November 2012 00 00  Enable

Release code ?

Grade condition ? (none) must be at least % and less than %

[Add 2 grade conditions to form](#)

Completion condition ? (none) must be marked complete

[Add 2 activity conditions to form](#)

Before this can be accessed Show this greyed-out, with restriction information

When you add a new section to your course or add a resource or activity to one of your sections, you can decide whether you want to restrict the availability of it based on certain conditions such as

- a date/time when the section or resource/activity becomes available
- a date/time when the section or resource/activity becomes unavailable
- whether a certain resource/activity has been marked as being completed based on the activity completion choice made for that activity.
- whether several different resources/activities have been marked as being completed.
- a grade the student obtained on some other activity or on several different activities (*not often used for college courses*)

You can even set multiple conditions for dates, grades, or activity completion settings so that ALL conditions have to be met in order for the activity to be made available.

And you can decide whether students see what the restrictions are by having them “grayed out” or whether the section or resource/activity is completely hidden from view until the conditions are met.

### Considerations about using Restrict access conditions

It is certainly good course design to make it clear to your students what they are expected to do next, to give good guidance. But do you need to use force? Might it not be better to leave students in control of their own learning and just use labels and layout, rather than locks and keys to suggest the best path?

On the other hand, many students are not very disciplined or mature and tend to do only the minimum requirements. So if there are some non-graded activities that you know will make a big difference in how successful students are with a graded activity, should you set them so students have to at least attempt to complete them first?

## Prevent students from completing an assignment AFTER your due date

This can be tricky, since the wrong choices can prevent students from seeing their grades after certain dates. Therefore, it is not recommended that you enable any "Allow access until" dates for anything that will be graded or for an entire unit. *(We are trying to get Moodle to change their programming so this won't happen, but nothing has been done yet.)*

The following examples demonstrate what you can do so students can still see their grades any time after they have been posted.

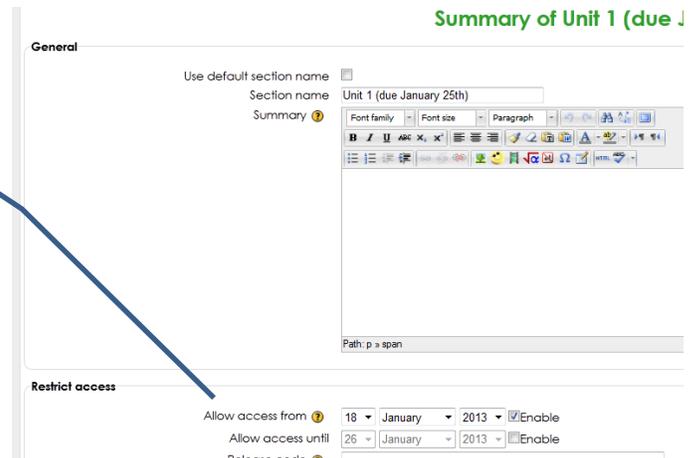
### Settings for an entire unit



Unit 1 (due January 25th)  
Restricted: 'Available from January 18, 2013 to January 26 2013, 10:59 PM.'

Settings for an entire unit are accessed by clicking the pencil icon below the unit name.

It is fine to enable an "Allow access from" date for each unit. This will control when students will be able to see the contents of an entire unit. However, **do not** enable an "Allow access until" date for your units if there are any graded activities in it.



Summary of Unit 1 (due J

General

Use default section name

Section name Unit 1 (due January 25th)

Summary

Restrict access

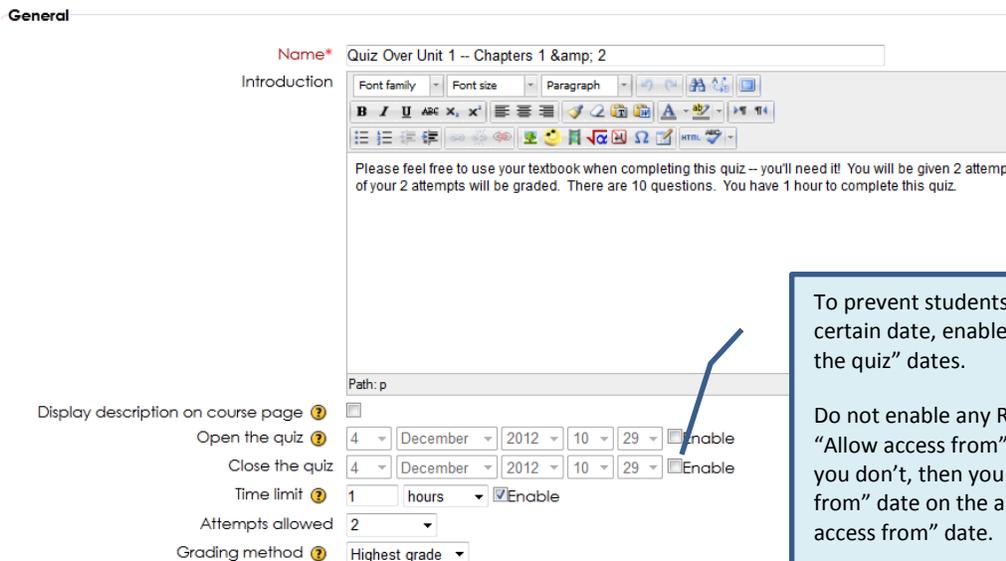
Allow access from 18 January 2013  Enable

Allow access until 26 January 2013  Enable

### Settings for a quiz:

This example explains how to prevent students from taking a quiz after your due date and still be able to see their grades any time after they are posted

### Updating Quiz in Unit 1 (due January 25th)



General

Name\* Quiz Over Unit 1 -- Chapters 1 & 2

Introduction

Please feel free to use your textbook when completing this quiz -- you'll need it! You will be given 2 attempt of your 2 attempts will be graded. There are 10 questions. You have 1 hour to complete this quiz.

Path: p

Display description on course page

Open the quiz 4 December 2012 10 29  Enable

Close the quiz 4 December 2012 10 29  Enable

Time limit 1 hours  Enable

Attempts allowed 2

Grading method Highest grade

To prevent students from taking the unit exams after a certain date, enable the "Open the quiz" and the "Close the quiz" dates.

Do not enable any Restrict Access dates if you have the "Allow access from" date enabled for the entire unit. If you don't, then you may want to set the "Allow access from" date on the assignment. **Do not** set the "Allow access from" date.

## Settings for a Discussion Forum:

**Restrict access**

Allow access from 4 December 2012 00:00  Enable

Allow access until 4 December 2012 00:00  Enable

Release code

Grade condition (none) must be at least % and less than

[Add 2 grade conditions to form](#)

Completion condition Unit 1 -- Chapter 1 & 2 Summary must be marked complete

Completion condition (none) must be marked complete

[Add 2 activity conditions to form](#)

Before this can be accessed Show this greyed-out, with restriction information

This is the exception since there is no other method to prevent students from posting after a due date. Go ahead and enable an "Allow access until" date.

Then after you have graded all of their postings, you can come back to it and disable it so they will be able to see their grade any time after you have posted it.

## Settings for an Assignment activity:

**General**

Assignment name\* Assignment 1

Description\*

Path: p

Display description on course page

Available from 3 December 2012 10:35  Enable

Due date 10 December 2012 10:35  Enable

Prevent late submissions No

**Grade**

Grade 100

Grading method Simple direct grading

Grade category Graded Assignments

**Restrict access**

Allow access from 4 December 2012 00:00  Enable

Allow access until 4 December 2012 00:00  Enable

Release code

Grade condition (none) must be at least % and less than

[Add 2 grade conditions to form](#)

Completion condition (none) must be marked complete

[Add 2 activity conditions to form](#)

Before this can be accessed Show this greyed-out, with restriction information

You can enable the due date. Although this won't prevent students from submitting after the due date, when you grade the assignment you will see when students submit the assignment, and those submitted after the due date will be marked as being submitted late.

**Do not** enable the "Allow access until" in the Restrict access section. That way students will be able to see their grades any time after you have posted it.

The following pages give you recommendations for four common scenarios where Restrict access conditions are set. Hopefully, these will help you decide whether to use these types of restrictions or not for your own course:

### Scenario 1 –

Restrict all resources and activities for an entire section from being seen until a specific date. The section will remain available for the rest of the semester although students can choose to close it when they are finished with it. It is set to remain available so students can always see any grades they earn by clicking **Grades** in the Settings block. (If you set a date to **Allow access until**, then students can't see the grades they made for activities completed in that section once that date has passed.)

**Unit 3 (due by 6 p.m. on October 8)**

Clarendon College website  
MLA format instructions  
Click on the link above to open a file that contains MLA format instructions.

Add a resource... Add an activity...

**Step 1:** Click the pencil icon to edit the section name and settings choices.

### Summary of Unit 3 (due by 6 p.m. on October 8)

**General**

Use default section name

Section name Unit 3 (due by 6 p.m. on October 9)

Summary

**Restrict access**

Allow access from 2 October 2012  Enable

Allow access until 3 November 2012  Enable

Release code

Grade condition (none) must be at least % and less than %

Completion condition (none) must be marked complete

Before this can be accessed

Hide this entirely

Show this greyed-out, with restriction information

Hide this entirely

Save changes Cancel

**Step 2:** In the window that appears, set a date to **Allow access from** and **Enable** it.

The **Allow access until** date was not set or enabled so students would always be able to see any grades they earned from this section by going to **Grades** in the Settings block.

Choose whether to completely hide the section until the date set or choose to "Show this greyed out with restriction information." Best choice is to "Show this greyed out" so students can see the restriction information and know why the section is not available yet.

**Step 3:** After making all appropriate choices, click **Save changes**.

## Scenario 2:

Restrict an entire section from becoming available until students have completed certain activities in the previous section, such as an objective exam that is automatically graded. (Consider what will happen if a student doesn't take the exam so the next section won't ever open up.)

In this example, Unit 4 is grayed out and unavailable until students receive a grade for Exam 1 in the previous section (Unit 3).

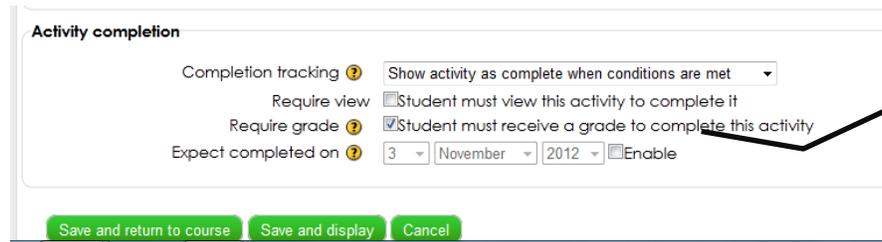


3 **Unit 3 (due by 6 p.m. on October 9)**

- Clarendon College website
- MLA format instructions  
Click on the link above to open a file that contains MLA format instructions.
- Exam 1

4 Not available until the activity Exam 1 is marked complete.

This is what it would look like to students. They would see the restrict access condition for the next unit. It would become available as soon as they receive a grade for Exam 1 in the previous unit.



Activity completion

Completion tracking ⓘ Show activity as complete when conditions are met ▾

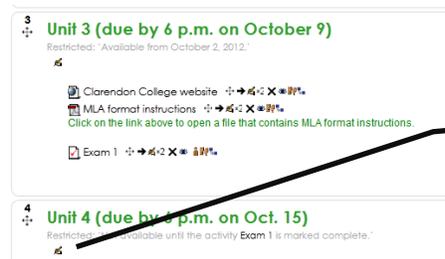
Require view  Student must view this activity to complete it

Require grade ⓘ  Student must receive a grade to complete this activity

Expect completed on ⓘ 3 ▾ November ▾ 2012 ▾  Enable

Save and return to course Save and display Cancel

To make the restrict access condition work correctly, the Activity completion condition in the **Exam 1** window had to be set so it would be marked as complete when students received a grade upon completing the exam.



3 **Unit 3 (due by 6 p.m. on October 9)**

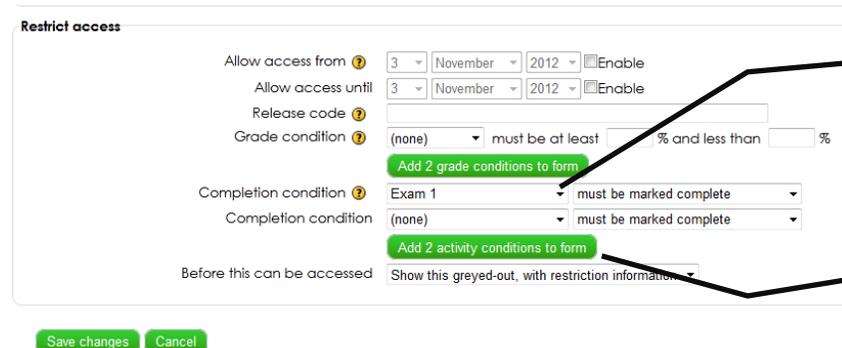
Restricted: 'Available from October 2, 2012.'

- Clarendon College website
- MLA format instructions  
Click on the link above to open a file that contains MLA format instructions.
- Exam 1

4 **Unit 4 (due by 5 p.m. on Oct. 15)**

Restricted: 'Not available until the activity Exam 1 is marked complete.'

Next, click the **pencil icon** for the Unit 4 section so the restrict access condition could be set for this section.



Restrict access

Allow access from ⓘ 3 ▾ November ▾ 2012 ▾  Enable

Allow access until 3 ▾ November ▾ 2012 ▾  Enable

Release code ⓘ

Grade condition ⓘ (none) ▾ must be at least % and less than %

Completion condition ⓘ Exam 1 ▾ must be marked complete ▾

Completion condition (none) ▾ must be marked complete ▾

Before this can be accessed Show this greyed-out, with restriction information ▾

Save changes Cancel

For the Restrict access condition for Unit 4, set it to be restricted until Exam 1 is marked complete.

If desired, you can set several activities to have to be marked complete before this section would become available. By default, there are two conditions available, but you can click the green button to add more activity conditions to the form.

### Scenario 3:

Restrict graded activities from becoming available until students have completed certain learning activities.

In this example, the two assignments under the Major Graded Activities label won't become available until students have completed the 3 online lessons under the Learning Activities label.

#### Overview

- Unit 2 overview and learning outcomes
- Viewing your grades

#### Learning Activities

Some of the learning activities, such as discussion forums and online lessons, are calculated into your course grade.

- Online lesson: Search engines
- Discussion Forum 4: Exploring Google
- Online lesson: Evaluating web pages
- Discussion Forum 5: Share what you learned
- Online lesson: Security Issues

#### Major Graded Activities

This section will become available when you have completed the Online Lessons in this unit's Learning Activities section.

- Search Engine Comparisons Assignment  
Restricted [completely hidden, no message]: 'Not available until the activity Online lesson: Search engines is marked complete. Not available until the activity Online lesson: Security Issues is marked complete.'
- Security Issues Assignment  
Restricted [completely hidden, no message]: 'Not available until the activity Online lesson: Search engines is marked complete. Not available until the activity Online lesson: Security Issues is marked complete.'

Each of the 3 online lessons have questions in them that students must answer. The questions are automatically graded. In the Activity completion conditions for each of the online lessons, they are set to be marked as complete when students receive a grade.

Each of the 2 assignments have Restrict access conditions set so they are completely hidden from students until each of the 3 online lessons are marked as complete.

Note: I'm logged in as a teacher for this example. That is why you see the restrictions grayed out instead of completely hidden.

#### Activity completion

Completion options unlocked When you save changes, completion state for all students will be do not save the form.

Completion tracking  Show activity as complete when conditions are met

Require view  Student must view this activity to complete it

Require grade  Student must receive a grade to complete this activity

Expect completed on 3 November 2012  Enable

Save and return to course Save and display Cancel

Here is an example of the Activity completion settings for one of the online lessons.

#### Restrict access

Allow access from 3 November 2012 00:00 Enable

Allow access until 3 November 2012 00:00 Enable

Release code (none)

Grade condition (none) must be at least % and less than %

Completion condition Online lesson: Search engines must be marked complete

Completion condition Online lesson: Evaluating web pages must be marked complete

Completion condition Online lesson: Security Issues must be marked complete

Completion condition (none) must be marked complete

Before this can be accessed Hide this entirely

Here is an example of the Restrict access conditions set for one of the assignments.

This choice causes the assignment to be completely hidden from students until the conditions are met.

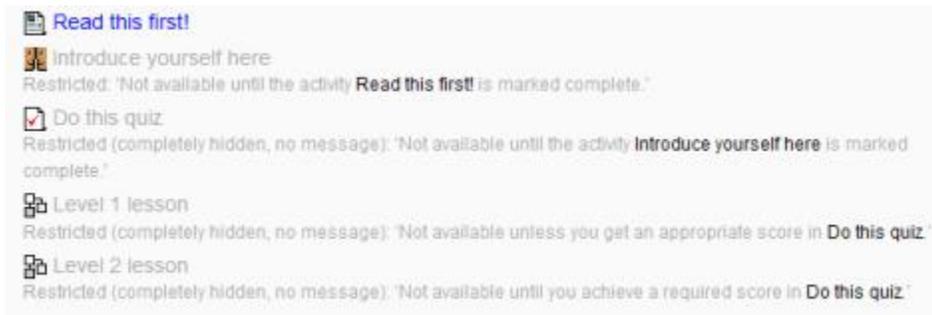
#### Scenario 4:

This is a more advanced scenario where students might complete a lower or more advanced lesson based on their quiz results.

In this example students are required to undertake 4 tasks in a precise order. According to their score in a quiz, the fourth task - a Moodle lesson – is set so students complete either a lower or more advanced level lesson. They must

- view a webpage explaining the course
- post an introductory message in a forum
- take a quiz
- move onto a lesson tailored to their performance in the quiz.

Here is the teacher view.



The screenshot shows a list of Moodle activities with their respective restriction messages:

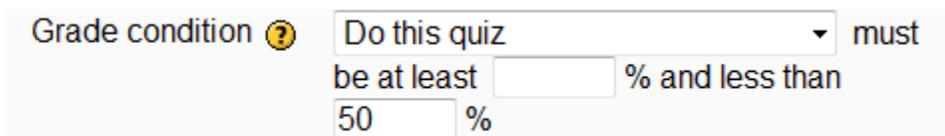
- Read this first!** (document icon)
- Introduce yourself here** (forum icon): Restricted: 'Not available until the activity **Read this first!** is marked complete.'
- Do this quiz** (quiz icon): Restricted (completely hidden, no message): 'Not available until the activity **Introduce yourself here** is marked complete.'
- Level 1 lesson** (lesson icon): Restricted (completely hidden, no message): 'Not available unless you get an appropriate score in **Do this quiz**'
- Level 2 lesson** (lesson icon): Restricted (completely hidden, no message): 'Not available until you achieve a required score in **Do this quiz**'

Task 4 is two lessons - either at level 1 (basic) or level 2 (advanced).



This screenshot is identical to the one above, showing the Moodle activity list with restriction messages for each activity.

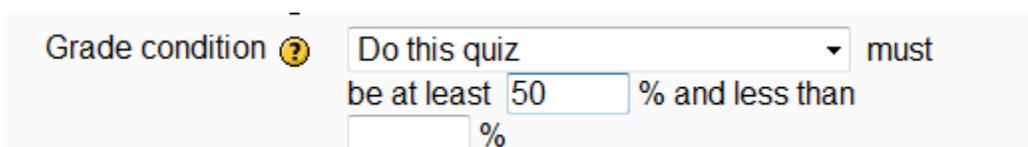
If the student scores less than 50% in the quiz they do Level 1; if they score more, they do Level 2. In the Level 1 lesson, the "Restrict Access" section is set such that students can only access it if they get under 50% in the quiz.



The screenshot shows the 'Grade condition' settings for the Level 1 lesson:

Grade condition   must be at least  % and less than  %

The Level 2 lesson has the "Restrict access" section such that students can only access it if they get 50% or more:



The screenshot shows the 'Grade condition' settings for the Level 2 lesson:

Grade condition   must be at least  % and less than  %