

View instructor activity in a Moodle course

It is important that you log into your online courses regularly. Keeping assignments graded and communicating with students often will help your students be more successful as well as come away from your course (and the college) with a positive impression.

A good reminder of how you are doing with this is to check your own activity log occasionally.

- Once you are logged into your course, follow the remaining steps to see when you logged in throughout the semester and what you did when you were logged in.

The screenshot shows the Moodle course dashboard with several key elements and annotations:

- Course Dashboard:** A red box points to the "Course Dashboard" link at the top.
- Participants:** A red box points to the "23 Participants" link, and another red box points to the user profile for "Pamela Denney".
- Reports:** A red box points to the "All logs" link under the Reports section.
- Activity Log Chart:** A bar chart titled "Hits on BCIS1305_Denney, Pamela M_FA-21 by Pamela Denney" shows the number of hits per day. A red box points to the chart with the text: "Chart shows which days you logged into the course."
- Activity Log Table:** A table titled "Show chart data" shows the details of activity. A red box points to the table with the text: "Clicking this shows chart data in tabular form." Another red box points to the first row of the table with the text: "Shows exactly what you did each time you logged in (graded, etc.)."

Class List Block: A text box notes: "Shortcut: If **Class List** block is visible on Course Dashboard, you can just click on your name from it." Below this is a screenshot of a "Class List" block showing "Pamela Denney (T)".

Date	User	Activity	System	Activity Type	Description	IP Address
December 8 2021, 6:15 AM	Pamela Denney	Xzavion Donehue	System	User graded	The user with id '48' updated the grade with id '1719512' for the user with id '9888' for the grade item with id '81653'.	74.196.166.158
December 8 2021, 6:15 AM	Pamela Denney	Xzavion Donehue	System	Course activity completion updated	The user with id '48' updated the completion state for the course module with id '266166' for the user with id '9888'.	74.196.166.158