



CLARENDON COLLEGE

www.clarendoncollege.edu

STUDENT JOB POSTING REQUEST

Semester: FALL 26 & SPRING 27

Job Location:
CC Financial Aid Office/Care Closet

Job Description:

Secretarial work like filing, organizing or filling in the FA office, or filling student care closet boxes and organizing or unloading products in the care closet.

Job Requirements (if any):

Must be on time, and must have good communication skills.

Supervisor: Leah James Phone: 806-874-4838

Supervisor Location/Department: Clarendon Financial Aid Office

Special Notes: N/A