

Clinical RN Faculty

JOB SUMMARY:

The RN Faculty is responsible for planning and organizing day to day activities relating to clinical, classroom, and skills lab courses. Including working with faculty and students with clinical sites, assignments, orientation, and scheduling.

ORGANIZATIONAL RELATIONSHIP:

Each full-time faculty member is responsible and accountable to the Program Director.

QUALIFICATIONS:

Have been actively employed in nursing for the past three (3) years or have advanced preparation in nursing, nursing education, and/or nursing administration. Have had three (3) years varied nursing experiences since graduation. Show evidence of teaching abilities and maintaining current knowledge, clinical expertise, and safety in the subject areas of teaching responsibility.

EDUCATIONAL

- Three (3) years of recent nursing experience, and varied nursing experience.
- BSN or meet criteria for wavier according to BON rule 215.7(d)(3)

PROFESSIONAL

- Hold a current license or privilege to practice as a registered nurse in the State of Texas.
- Show evidence of teaching abilities and maintaining current knowledge, clinical expertise, and safety in subject area of teaching responsibilities.
- Teaching assignments shall be commensurate with the faculty member's education and experience in nursing.

RESPONSIBILITIES:

- Meets regularly with the nursing faculty and participates in planning, implementing, and evaluating the nursing program.
- Develops, implements, and evaluates curriculum [Board of Nursing (2011) Rules and Regulations §215.7(i)(3)], and courses in conjunction with Allied Health Program Director.

- Participates in the development, implementation, and enforcement of standards/policies for admission, progression, probation, and dismissal of students, and participation in academic guidance and counseling [Texas Board of Nursing (2011) Rules and Regulations §215.7(i)(4)].
- Meets with course and level faculty on a regular basis to promote communication and continuity across the curriculum.
- Participates in academic guidance and counseling.
- Correlates course objectives with:
 - Professional Nursing Program Mission and Philosophy
 - Professional Nursing Program outcomes
 - Educational outcomes
- Correlates with curriculum committee to develop course syllabus and schedules for each semester.
- Upgrades, modifies as necessary, all course materials.
- Teaches assigned number of classes and/or clinical using the prescribed courses of study with established texts and/or prescribed instructional materials.
- Participates in selection, presentation, and evaluation of staff development programs.
- Participates in official College meetings as assigned.
- Seeks opportunities to maintain and improve professional competence.
- Participates in professional and community activities.
- Establishes and maintains effective working relationships with colleagues and supervisors.
- Performs other assignments as designated by the Allied Health Nursing Program Director.
- Meets punctually with all assigned classes and conducts formal classroom instruction.
- Prepares the attendance record, checks the roll on a regular basis for unexcused absences and keeps the Professional Nursing Program Director informed of excessive absences in the course.
- Evaluates student progress in achieving course objectives.
- Develops written exams from unit/course objectives:
- Develops and coordinates with testing committee:
 - Test Blueprinting
 - Test administration
 - Test reviews
 - Test security
- Maintains records that relates to student achievement, progress, and attendance.

- Maintains course grades and shares unsatisfactory performance of students with the Professional Nursing Program Director.
- Students having difficulty meeting course requirements are advised.
- Uses course and instructor evaluations to facilitate students' learning.

CLINICAL RESPONSIBILITIES:

Faculty shall be responsible for:

- Supervision of students in clinical learning experiences [Texas Board of Nursing (2011) Rules and Regulations §215.7(i)(1)].
- All initial nursing procedures in the clinical area and ascertain that the student is competent before allowing the student to perform an actual nursing procedure independently; [Texas Board of Nursing (2011) Rules and Regulations §215.7(i)(2)].
- Secure preceptors for students when indicated by course requirements. Place preceptor agreements and vitae in the Allied Health Nursing Program files.
- Develop student clinical schedules according to level of education.
- Contacts and establishes an effective working relationship with the clinical areas.
- Communicates objectives.
- Select learning activities that facilitates the student's attainment of the objectives.
- Plans and orients students to clinical area.
- Makes assignments in the clinical area to correlate with classroom/laboratory content.
- Provides verbal and/or written feedback in a timely manner to students on clinical assignments and for clinical/laboratory performance.
- Solicits feedback from agency personnel for student evaluations and identification of actual or potential problems.
- Develop, assign, and evaluates alternate learning experiences.
- Serves as student advisor regarding academic and clinical scheduling, registration, and problems.
- Assists students to identify problems and directs them to appropriate person when necessary.
- Attain 20 hours of continuing education bi-annually as required by the Texas Board of Nursing.

PERFORMANCE EVALUATION

Performance evaluation is an opportunity for the Allied Health Nursing Program Director to evaluate job performance, and to identify opportunities for professional growth. Performance evaluation of the Allied Health Nursing Program Director is according to College policy and procedures, as outlined in the Clarendon College Personnel Handbook where details are available for review. The major elements of evaluation include:

1. Student evaluations for teaching assignments,
2. Classroom observation,
3. The faculty self-evaluation and performance report with statements of Goals and Objectives and year-end report,
4. Instruments are available in the Clarendon College Personnel Handbook at <http://www.clarendoncollege.edu/PDFs/2011-2012%20Personnel%20Handbook.pdf>

