

2020 IRS Tax Return Transcript or Verification of Non-Filing

The reason you are receiving this email is to notify you that you have been selected for verification by the Department of Education. This means we will need additional documentation to verify the information that was reported on your 22-23 FAFSA. Please follow the steps below to get your 2020 IRS tax transcript that is needed for this verification process. We CAN NOT award aid until the verification process is complete and all documents are submitted.

Use one of the following:

1: Link 2020 Taxes while completing the 22-23 FAFSA using the IRS Data Retrieval Tool.

- **Most recommended and no tax papers needed from you just make sure name & address matches what is on the top of your 1040's and you should link with no problem**

2: Go online to:

<http://www.irs.gov/Individuals/Get-Transcript>

[Here you have the option to Get Transcript online or Get Transcript by Mail](#)

- [Choose which method and enter the information needed. Please remember you need the *2020 IRS Tax Return Transcript*](#)

3: Call: 1-800-908-9946

Listen to each prompt for a few seconds before you push any buttons:

- Push #1 English Push #2 Spanish
- Enter SS # Press #1 if correct or #2 if incorrect

4. Contact your local IRS office to set up an appointment to have one printed out for you.