Clarendon College Information Technology Services (CLARENDON COLLEGE-IT) Web Privacy and Site Link Statement:

Web Privacy Policy

Clarendon College has created this privacy statement to demonstrate our firm commitment to privacy. Our information gathering and dissemination practices for this website are the following disclosures: <u>www.clarendoncollege.edu</u>. This site contains links to other sites. Clarendon College (www.clarendoncollege.edu) is not responsible for privacy practices or the content of Websites outside of Clarendon College's control.

We may use your IP address to help diagnose problems with our web server and to administer our Web site. Our site uses forms for students, faculty, staff, and visitors to request information, products, and services. We collect contact information (like email addresses) and unique identifiers (like social security numbers) for college business, such as college registration and/or catalogs sent to potential students.

We use cookies to collect information for collective analytics or tracking student progression within our learning management system. Individual data is not harvested. (Note: A cookie file contains unique information a website can use to track such things as passwords, lists of pages you've visited, and the date when you last looked at a specific page or to identify your session at a particular website.)

Please send us an electronic mail message with a question or comment that contains personally identifying information or fill out a form that e-mails us this information. We will only use the personally identifiable information to respond to your request and analyze trends. We may redirect your message to another government agency or person in a better position to answer your question.

For site management functions, information is collected for analysis and statistical purposes. This information is not reported or used in any manner that would reveal personally identifiable information and will not be released to any outside parties unless legally required to do so in connection with law enforcement investigations or other legal proceedings.

Public Forums

This site makes chat rooms, forums, message boards, and/or news groups available. Please remember that any information disclosed in these areas becomes public, and you should exercise caution when disclosing your personal information.

For Additional Information

Additional information regarding privacy and security policies is provided in the Privacy and Security Policy Guidelines at

<u>http://www.dir.state.tx.us/standards/srrpub11-privacy-policy.htm</u>. The U.S. Federal Trade Commission also provides information for educating consumers and businesses about the importance of personal information privacy at <u>http://www.ftc.gov/privacy/</u>.

Contacting the Web Site

If you have any questions about this privacy statement, the practices of this site, or your dealings with this Web site, you can contact Web Admin Clarendon College P.O. Box 968 Clarendon, TX 79226 administrator@clarendoncollege.edu

Web Linking

Clarendon College complies with the State Web Site Link and Privacy Policy at <u>http://www.dir.state.tx.us/standards/link_policy.htm</u>. Clarendon College encourages organizations that link to this Website to comply with the provisions of the State Web Site Link and Privacy Policy, especially regarding the protection of the privacy rights of individuals, and to make reasonable efforts to provide accessible sites.

Related Policies, References and Attachments:

An index of approved Clarendon College-IT policies can be found on the Clarendon College Information Technology Services Policies website at <u>https://www.clarendoncollege.edu/information-technology</u>. The Policy Compliance Document contains reference materials, legal compliance guidelines, and policy enforcement. The Clarendon College Information Security Program and Clarendon College Information Security User Guide are also available on the Information Technology Services Policies website.

The Clarendon College Board of Regents approved this policy on March 27, 2025, version 1.2. This policy was reviewed by Will Thompson, Vice President of IT, on February 17, 2025.