

DUAL CREDIT PARTNERSHIP AGREEMENT

Between Clarendon College and Pampa Independent School District

I. PURPOSE AND REGULATORY ALIGNMENT

This Agreement establishes a dual credit partnership between Clarendon College (“College”) and Pampa ISD (“District”) in compliance with:

- **19 Texas Administrative Code §4.85 and related Texas Higher Education Coordinating Board (THECB) dual credit provisions**
- Accreditation standards of the **Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)**, including faculty credentialing, academic oversight, and assessment of student learning outcomes

The purpose of this partnership is to provide rigorous, high-quality dual credit opportunities that promote college readiness, credential attainment, and equitable student access.

II. GUIDING PRINCIPLES

The College and District affirm the following principles:

1. **Academic Integrity and Rigor**
All dual credit courses shall be equivalent in content, rigor, and assessment to courses offered on the College campus, regardless of delivery location or modality.
 2. **Qualified Instructional Faculty**
All instructors must meet SACSCOC faculty credentialing requirements, including appropriate graduate-level coursework in the teaching discipline.
 3. **Equitable Access and Student Success**
The program will promote equitable participation and support student success through structured advising, academic support services, and intentional pathway design.
 4. **Accountability and Continuous Improvement**
The program will be evaluated regularly using data-driven measures aligned with THECB expectations.
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III. DUAL CREDIT PROGRAM GOALS (THECB-ALIGNED)

In alignment with 19 TAC §4.85, the dual credit partnership is designed to:

1. Increase college readiness by providing rigorous college-level coursework.
2. Support timely completion of certificates and degrees.
3. Expand equitable access for all qualified students.
4. Reduce time and cost to postsecondary credential completion.
5. Strengthen alignment between secondary and postsecondary education.
6. Improve postsecondary enrollment, persistence, and completion rates.

IV. ROLES AND RESPONSIBILITIES

A. Clarendon College Responsibilities

Clarendon College retains primary responsibility for academic oversight and shall:

1. Maintain full control of curriculum, syllabi, learning outcomes, and assessment standards.
2. Approve all instructors and ensure compliance with SACSCOC credentialing requirements.
3. Provide faculty training, orientation, and ongoing professional development.
4. Assign final grades and maintain official academic records.
5. Ensure equivalency of dual credit courses to on-campus offerings.
6. Provide student support services, including academic advising, tutoring, library consortium access, counseling (as available), and disability services.
7. Conduct regular assessment of student learning outcomes and program effectiveness.
8. Maintain compliance with THECB reporting requirements and institutional accreditation standards.

B. District Responsibilities

The District shall:

1. Identify, recruit, and enroll students meeting college readiness requirements.
2. Provide coordinated academic advising with the College to ensure appropriate placement and pathway alignment.
3. Ensure students are scheduled into approved dual credit courses aligned with degree or workforce pathways.
4. Provide appropriate instructional facilities, technology, and classroom support for courses delivered on high school campuses.
5. Support student participation in TSIA2 or approved college readiness alternatives.
6. Communicate program expectations to students and parents/guardians. Student participation in dual credit coursework requires written parental or legal guardian consent prior to enrollment.
7. Enforce local attendance and discipline policies while respecting College academic policies.
8. Collaborate with the College on data reporting, student success monitoring, and program evaluation.

C. Shared Responsibilities

Both parties shall:

1. Collaborate on advising, scheduling, and pathway development.
 2. Maintain FERPA-compliant data sharing practices.
 3. Participate in annual program review and continuous improvement processes.
 4. Promote equitable student access and success.
 5. Ensure alignment of coursework with transfer and workforce pathways.
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V. PROGRAM OVERSIGHT AND ACADEMIC CONTROL

Clarendon College retains full authority over:

- Curriculum approval
- Faculty selection and evaluation
- Academic policies
- Assignment of grades
- Assessment of learning outcomes

Dual credit courses are included in the College's institutional effectiveness and governance processes.

VI. CURRICULUM AND INSTRUCTION

A. Course Alignment

All dual credit courses shall:

- Be selected from the College's approved course inventory
- Align with the Texas Common Course Numbering System (TCCNS), where applicable
- Apply toward defined academic or workforce pathways

B. Instructional Delivery

Courses must be delivered on high school campuses, College campuses, or online. Regardless of modality:

- Courses must follow College syllabi and learning outcomes
- Students must demonstrate college-level performance expectations

C. Composition of Classes

- Classes may include high school/dual credit students or a mix of high school and traditional college students.
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VII. FACULTY QUALIFICATIONS AND OVERSIGHT

- All instructors must meet SACSCOC credentialing requirements
 - Faculty must be approved by Clarendon College prior to assignment
 - Faculty must participate in orientation, training, and ongoing evaluation
 - Documentation of qualifications shall be maintained by the College
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VIII. STUDENT ELIGIBILITY, ADVISING, AND SUPPORT

A. Eligibility

Students must meet:

- TSIA2 college readiness benchmarks, **or**
- Approved state or institutional exemptions (including SAT, ACT, or STAAR EOC where applicable)

B. Advising

The College and District shall provide coordinated advising to ensure:

- Appropriate course placement
- Alignment with degree or workforce pathways
- Avoidance of excess or non-transferable credit

C. Student Support Services

Students shall have access to Clarendon College support services, including:

- Academic advising
- Tutoring
- Library resources
- Disability and accessibility services
- Other academic support services as available

Student Advising Personnel:

Clarendon College
Janean Reish
Melissa Woods

Pampa ISD
Kate Devoll

IX. ASSESSMENT AND STUDENT LEARNING OUTCOMES

- Dual credit courses use the same learning outcomes and assessments as on-campus courses
 - Student performance is evaluated for comparability across delivery formats
 - Courses are included in institutional assessment and continuous improvement processes
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X. DATA SHARING, REPORTING, AND COMPLIANCE

The College and District shall:

- Share student data in compliance with FERPA
- Report required data to THECB
- Monitor key performance indicators, including:
 - Enrollment and demographics
 - Course completion rates

- Student success and persistence
 - Postsecondary enrollment outcomes
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XI. PROGRAM EVALUATION

An annual program review shall include:

- Student achievement outcomes
 - Equity gap analysis
 - Course alignment and offerings
 - Faculty effectiveness
 - Program improvement recommendations
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XII. FINANCIAL PROVISIONS

- Dual credit tuition is set at **\$50 per credit hour**, as approved by the Clarendon College Board of Regents
 - Fees are governed by the official Clarendon College published fee schedule
 - State and institutional financial assistance programs (including FAST or successor programs, if applicable) may be available
 - A separate financial addendum may define cost-sharing arrangements between parties
 - Both parties will work to minimize financial barriers to student participation
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XIII. TERM AND TERMINATION

- Effective: July 10, 2026
 - Term End: July 10, 2027
 - Either party may terminate this Agreement with written notice in accordance with mutually agreed terms
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APPENDIX A

DUAL CREDIT TUITION AND FINANCIAL ASSISTANCE

A.1 Tuition Rates for Dual Credit

Clarendon College offers a reduced tuition rate for dual credit students:

- **\$50.00 per credit hour**
- **There is no cost to students who are FAST eligible**

Estimated Cost Per Course:

- 3 SCH: \$150
- 4 SCH: \$200

A.2 Additional Costs

Students who are not FAST eligible may incur:

- Textbooks and instructional materials
- Laboratory fees (science and technical courses)
- Program-specific fees (CTE courses such as Welding, Agriculture)
- Distance learning or technology fees (if applicable)
- General Institutional fees (if applicable)

A.3 Fee Schedule

All fees are governed by the **official Clarendon College published fee schedule**, including:

- General course fees
- Lab fees (BIOL, CHEM, WLDG, etc.)
- Workforce program fees

Fees are subject to change annually.

District agrees to cover the costs of tuition, fees, instructional materials, and required student supplies, or will clearly designate to Clarendon College the party responsible for these expenses by indicating such on the signature page of Appendix A.

A.4 FAST Tuition Assistance

The **Financial Aid for Swift Transfer (FAST)** program provides funding for eligible students.

Eligibility:

- Are enrolled in an **eligible dual credit course** (as defined in TAC § 13.501) at a public school district.
- Are **educationally disadvantaged** in the academic year they enroll in the dual credit course or were disadvantaged in any of the four school years before enrollment.

- Are taking a course under the direction of this MOU.

Coverage:

- Tuition (\$50/SCH)
- Mandatory fees (as approved)

Limitations:

- Subject to state funding availability
- Not guaranteed

A.5 General Provisions

- Tuition and fees subject to change
 - Governed by state and institutional policy
 - May be updated by mutual agreement
 - Tuition and fees refunds will be sent to the last payor of the account.
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Appendix A – Financial Responsibility Designation & Signature Page

Students who are enrolled in dual credit classes, regardless of location or mode of instruction, shall pay \$50 per credit hour (\$150 per 3 credit hour course or \$200 per 4 credit hour course).

Please select one of the following options to indicate financial responsibility for tuition, fees, instructional materials, general institutional fees, and required student supplies:

☐ **Option 1:** District will cover all expenses.

☐ **Option 2:** The student's Parent/Guardian will be responsible for all expenses.

☐ **Option 3:** Other (please specify): _____

District agrees to settle all accounts receivables with the College within 30 days of the billing date. Students whose tuition and fees are not paid by the official college census date of the class or who do not have a valid account receivable as of the official college census date will be dropped from the college roll and must be removed from the class.

Authorized Signatures

By signing below, the parties acknowledge and agree to the financial responsibility selected above.

Clarendon College

Signature:  _____
Name: Texas D. "Tex" Buckhaults
Title: President, Clarendon College
Date: Aug 11, 2026 _____

Pampa Independent School District

Signature:  _____
Name: Hugh Piatt, II
Title: Superintendent
Date: Aug 11, 2026 _____

APPENDIX B: PRE-APPROVED DUAL CREDIT PATHWAYS

Clarendon College – Service Area ISDs

All pathways below are designed to ensure courses apply directly toward certificates, associate degrees, or transfer plans in compliance with TAC §4.85 and institutional degree requirements.

I. ACADEMIC TRANSFER PATHWAYS

1. Associate of Arts (AA) – General Studies Pathway

Purpose: Transfer to a 4-year university (broad majors: liberal arts, business, social sciences)

Recommended Dual Credit Sequence

9th–10th Grade (if eligible)

- EDUC 1100 – Learning Frameworks

11th Grade

- ENGL 1301 – Composition I
- HIST 1301 – U.S. History I
- MATH 1314 – College Algebra (or appropriate math)

12th Grade

- ENGL 1302 – Composition II
- HIST 1302 – U.S. History II
- GOVT 2305 – Federal Government
- GOVT 2306 – Texas Government

Outcome

- Up to **30–42 college credit hours**
 - Applies toward AA degree and Texas Core Curriculum
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2. Associate of Science (AS) – STEM Pathway

Purpose: Transfer into STEM majors (engineering, biology, health sciences)

Recommended Dual Credit Sequence

11th Grade

- ENGL 1301 – Composition I
- MATH 2413 – Calculus I (or College Algebra → Precalculus progression)
- CHEM 1311 – General Chemistry I

12th Grade

- ENGL 1302 – Composition II
- MATH 2414 – Calculus II (if prepared)
- BIOL 1306 – Biology for Science Majors I

Outcome

- Strong alignment with STEM bachelor's pathways
 - Reduces time to degree completion
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3. Business Transfer Pathway (AA/AS)

Recommended Dual Credit Sequence

11th Grade

- ENGL 1301
- BUSI 1301 – Business Principles
- MATH 1332 – Contemporary Math

12th Grade

- ENGL 1302
- ACCT 2301 – Principles of Financial Accounting
- ECON 2301 – Principles of Macroeconomics

Outcome

- Transfers into business administration programs
- Early completion of lower-division business core

II. WORKFORCE / CTE PATHWAYS

4. Agriculture / Agricultural Business Pathway

Aligned with regional workforce needs

Recommended Dual Credit Sequence

11th–12th Grade

- AGRI 1319 – Animal Science
- AGRI 1325 – Marketing of Agricultural Products
- AGRI 2317 – Agricultural Economics

Outcome

- Applies toward agriculture-related certificates or AAS degrees
 - Supports immediate workforce entry or continued study
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5. Welding Technology Pathway

Recommended Sequence

- WLDG 1317 – Intro to Layout and Fabrication
- WLDG 1204 – Fundamentals of Oxy Fuel Welding
- WLDG 1325 – Blueprint Reading and Sketching
- WLDG 1428 – Introduction to Shielded Metal Arc Welding

Outcome

- Leads to **Level 1 Certificate in Welding**
 - Industry-aligned skills for regional employment
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6. Health Sciences Pathway (Pre-Nursing / Allied Health)

Recommended Dual Credit Sequence

11th Grade

- ENGL 1301
- BIOL 2301 – Anatomy & Physiology I

12th Grade

- ENGL 1302 – English Composition II
- BIOL 2302 – Anatomy & Physiology II
- PSYC 2301 – General Psychology

Outcome

- Prepares students for nursing or allied health programs
 - Meets prerequisites for competitive program entry
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7. Criminal Justice Pathway

Recommended Sequence

- CRIJ 1301 – Introduction to Criminal Justice
- CRIJ 1306 – Court Systems and Practices
- CRIJ 1310 – Fundamentals of Criminal Law

Outcome

- Applies toward AAS in Criminal Justice
 - Supports careers in law enforcement or public service
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8. Industrial Maintenance

Recommended Sequence

- INMT 1305 – Introduction to Industrial Maintenance
- MCHN 1343 – Machine Shop Math
- ELPT 1311 – Basic Electrical Theory
- WLDG 1337 – Introduction to Welding Metallurgy
- WLDG 1307 - Introduction to Welding
- CNBT 2310 – Commercial/Industrial Blueprint Reading

Outcome

- Applies toward AAS in Industrial Maintenance Electrical Controls Technician
 - Supports careers in maintenance
-

III. REQUIRED ADVISING STRUCTURE

Each participating ISD must:

- Ensure students select a **declared pathway before enrolling in 2+ courses**
 - Use a **degree plan or pathway checklist** for each student
 - Limit enrollment in courses that do not apply to a credential
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IV. PATHWAY COMPLIANCE REQUIREMENTS

All pathways must:

- Apply for a Clarendon College degree or certificate
 - Align with transfer institution expectations (if applicable)
 - Avoid accumulation of excess credit hours
 - Be reviewed annually for relevance and outcomes
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V. INDIVIDUAL STUDENT PATHWAY PLAN (REQUIRED)

Each student will have a documented plan including:

- Selected pathway
 - Course sequence
 - Target credential or degree
 - Post-secondary goal (transfer or workforce)
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APPENDIX C

DUAL CREDIT COURSE CROSSWALK AND TSI REQUIREMENTS

Table C.1: Crosswalk

APPENDIX C

DUAL CREDIT COURSE CROSSWALK AND TSI REQUIREMENTS

This appendix outlines the approved dual credit course crosswalk between the participating Independent School District (“ISD”) and Clarendon College. The table below identifies the equivalency between college courses and high school courses, including credit values, PEIMS codes, grade-level eligibility, and Texas Success Initiative (TSI) requirements.

Table C.1: Dual Credit Course Crosswalk – PEIMS to be completed by ISD

Course Number	Course Name	Credit Hours	HS Equivalent Course Name	HS Credits	PEIMS Number	Grade Level	TSI Requirement	Term
AGRI 1325	Marketing of Agricultural Products	3	Agribusiness Management and Marketing	1		9-12	Exempt*	F
AGRI 2301	Agricultural Economics	3	Entrepreneurship I	1		9-12	Exempt*	S
BUSI 1301	Business Principles	3	Business Management	1.0	13012100	11-12	ELAR TSI	F,S,S
EDUC 1100	Learning Frameworks	1	*College Requirement* - Concurrent Course	0		9-12	Exempt*	F,S,S
CRIJ 1307	Crime In America	3	Law Enforcement I	1.0	13029300	11	ELAR TSI	F
ENGL 1301	Composition I	3	English III	0.5	03220300	11	ELAR TSI	F,S,S
ENGL 1302	Composition II	3	English III	0.5	03220300	11	ELAR TSI	F,S,S

Course Number	Course Name	Credit Hours	HS Equivalent Course Name	HS Credits	PEIMS Number	Grade Level	TSI Requirement	Term
ENGL 2332	World Literature I	3	English IV	0.5	03220400	12	ELAR TSI	F
ENGL 2333	World Literature II	3	English IV	0.5	03220400	12	ELAR TSI	SP
HIST 1301	U.S. History I	3	U.S. History	0.5	03340100	11	ELAR TSI	F
HIST 1302	U.S. History II	3	U.S. History	0.5	03340100	11	ELAR TSI	SP
HIST 2311	Western Civ I	3	World History Studies	0.5	03340400	10-12	ELAR TSI	F,SP
HIST 2312	Western Civ II	3	World History Studies	0.5	03340400	10-12	ELAR TSI	S,SP
HIIT 1305	Medical Terminology	3	Medical Terminology	1.0	13020300	09-12	Math TSI	F,S,S
GOVT 2305	Federal Government	3	United States Government	0.5	03330100	12	ELAR TSI	F,S,S
GOVT 2306	Texas Government	3	(State Requirement) - Concurrent Course	0		12	ELAR TSI	F,S,S
ECON 2301	Principles of Macroeconomics	3	Economics with Emphasis on the Free Enterprise and Its Benefits	0.5	03310300	12	ELAR TSI	F
MATH 1314	College Algebra	3	Precalculus	0.5	03101100	11–12	Math TSI	F,S,S
MATH 1316	Plane Trigonometry	3	Precalculus	0.5	03101100	11–12	Math TSI	F
MATH 1332	Contemporary Math	3	Advanced Quantitative Reasoning	1.0	03102510	11-12	Math TSI	F,S
MATH 2342	Elementary Statistics	3	Statistics	1.0	03102530	11–12	Math TSI	F,S,S
BIOL 1306	Biology for Science Majors I	3	Advanced Biology	0.5		9–10	ELAR TSI	F
BIOL 1106	Biology I Laboratory	1	Biology Lab	0.5		9–10	ELAR TSI	F
BIOL 1307	Biology for Science Majors II	3	Advanced Biology	0.5		10–11	ELAR TSI	SP
BIOL 1107	Biology II Laboratory	1	Biology Lab	0.5		10–11	ELAR TSI	SP
BIOL 2301	Anatomy & Physiology I	4	Anatomy & Physiology	0.5	13020600	10-12	ELAR TSI	F
BIOL 2302	Anatomy & Physiology II	4	Anatomy & Physiology	0.5	13020600	10-12	ELAR TSI	SP

Course Number	Course Name	Credit Hours	HS Equivalent Course Name	HS Credits	PEIMS Number	Grade Level	TSI Requirement	Term
CHEM 1311	General Chemistry	4	Advanced Chemistry	1.0	A3040000	10-12	ELAR TSI	F
PSYC 2301	General Psychology	3	Psychology	0.5	03350100	10-12	ELAR TSI	F,S,S
PSYC 2314	Lifespan Growth and Development	3	Human Growth and Development	1.0	13014300	11-12	ELAR TSI	F,S,S
SOCI 1301	Introductory Sociology	3	Sociology	0.5	03370100	10-12	ELAR TSI	F,S,S
SPCH 1318	Interpersonal Communication	3	Professional Communications	0.5	13009900	9-12	ELAR TSI	F,S,S
ARTS 1301	Art Appreciation	3	Art I, Art Appreciation	1.0	03500110	9-12	Exempt*	F,S,S
MUSI 1306	Music Appreciation	3	Music Studies, Music Appreciation I	1.0	03155600	9-12	Exempt*	F,S,S
SPAN 1411	Beginning Spanish I	4	Spanish I	1.0	03440100	9-12	ELAR TSI	F
CNBT 2310	Comm/Industrial Blueprint Reading	3	Welding II + Lab	1.0	13032410	10-12	Exempt*	F
WLDG 1307	Introduction to Welding	3	Welding II + Lab	2.0	13032410	10-12		
DFTG 1325	Blueprint Reading and Sketching	3	Welding II	1.0	13032400	10-12	Exempt*	F
ELPT 1311	Basic Electrical Theory	3	Industrial Maintenance	0.5	13032960	10-12	Exempt*	F
INMT 1305	Intro to Industrial Maintenance	3	Industrial Maintenance	0.5	13032960	10-12	Exempt*	F
MCHN 1343	Machine Shop Math	3	Advanced Math Substitute (pending TEA Approval)	1	Pending TEA Approval	11-12	Exempt*	F
WLDG 1202	Fundamentals of Gas Metal Arc Welding	2	Practicum in Manufacturing	1.0	13033000	10-12	Exempt*	F
WLDG 1204	Oxy-Fuel Welding	2	Welding I	0.5	13032300	10-12	Exempt*	F
WLDG 1206	Fundamentals of Gas Tungsten ARC Welding	2	Practicum in Manufacturing	1.0	13033000	10-12	Exempt*	F
WLDG 1317	Layout and Fabrication	3	Welding I	0.5	13032300	11-12	Exempt*	F
WLDG 1337	Welding Metallurgy	3	Welding II	0.5	13032400	11-12	Exempt*	F

Course Number	Course Name	Credit Hours	HS Equivalent Course Name	HS Credits	PEIMS Number	Grade Level	TSI Requirement	Term
WLDG 1428	Shielded Metal Arc Welding	4	Welding II	0.5	13032400	11-12	Exempt*	F
CSME 1401	Orientation to Cosmetology	4	Intro to Cosmetology	1.0	13025100	10-12	Exempt*	F
CSME 1405	Fundamentals of Cosmetology	4	Cosmetology I	1	13025200	10-12	Exempt*	F
CSME 1310	Intro to Haircutting & Related Theory	3	Cosmetology I	1	13025200	10-12	Exempt*	SP
CSME 1447	Principles of Skin Care/Facials & Related Theory	4	Esthetics	2	N1302533	10-12	Exempt*	F
CSME 1451	Artistry of Hair Theory & Practice	4	Cosmetology II	1	13025300	10-12	Exempt*	F
CSME 2310	Advanced Haircutting & Related Theory	3	Cosmetology II	1	13025300	10-12	Exempt*	SP
CSME 1431	Principles of Nail Technology I	4	Nail Care, Enhancements & Spa Services	2	N1302531	10-12	Exempt*	SP
CSME 2439	Advanced Hair Design	4	Principles of Cosmetology Design & Color Theory	0.5	13025050	10-12	Exempt*	F
CSME 2401	Hair Coloring & Related Theory	4	Principles of Cosmetology Design & Color Theory	0.5	13025050	10-12	Exempt*	F

TSIA2 Minimum Scores:

- ELAR: 945 + Essay 5

Math: 950

Memorandum of Understanding (MOU)

Including All Attachments and Appendices

By signing below, the parties acknowledge that they have reviewed, understand, and agree to the terms and conditions contained in this Memorandum of Understanding (MOU), including all incorporated appendices, attachments, exhibits, and related materials. The undersigned further acknowledge that they are authorized to execute this agreement on behalf of their respective institutions.

Clarendon College

Signature: |

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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2026