

## **SYLLABUS**

**CLARENDON COLLEGE**  
**Division of Liberal Arts**

**Course Name: COMM 1318 - Photography I**

**Credit Hours: 3**

**Semester: Fall 2023**

**Instructor: Bruno Castel**

### **Instructor Contact Information:**

**Office location: Clarendon, Instructional Building 204**

**Phone: 806-874 4806**

**Email: [bruno.castel@clarendoncollege.edu](mailto:bruno.castel@clarendoncollege.edu)**

**Office Hours:** MWF 11:00 am to 12:00 pm  
T TH 1:00 pm to 3:00 pm and 4:00 pm to 5:30 pm

### **Course Description:**

This course will provide the student with a basic knowledge of digital photography and how to operate a digital camera with proficiency. Students will practice using natural and artificial light to produce successful images. We will discuss the work of great photographers alongside your own photographs in order to better understand the fundamentals of composition to create compelling imagery. Students will learn to communicate with their photography by posting their images to the internet. The course will include hands-on demonstrations with the camera as well as basic digital image editing technics.

**Prerequisites:** None

### **Required Instructional Materials:**

**Textbook: No textbook is required for this course**  
**A USB Flash Drive (4GB Minimum)**  
**An SD Memory Card. 32 GB. 170 MB/S**

**Other Relevant Materials:**  
DSLR Camera recommended.  
Free Photo Storage Service.

### **Student Requirements**

Photo projects can be time consuming. Be ready to spend a few hours shooting pictures outside classroom time.

There are 6 photo projects and a final presentation.

### **Methods of Instruction**

- Notes
- Video tutorials
- Power Points
- Demonstrations
- Exercises

### **Core Objectives**

- Critical thinking skills. Creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. (CT)
- Effective written, oral, and communication skills (CS)
- Social responsibility, intercultural competency, civic knowledge, and the ability to engage effectively in regional, national, and global communities. (SR)
- Personal responsibility, the ability to connect choices, actions and consequences to ethical decision-making. (PR)

### **Learning Outcomes**

#### **COMM 1318 Photography I**

Introduction to the basics of photography, including techniques and equipment operation.

Approval Number..... 50.0605.51 26

Maximum SCH per student..... 3

Maximum SCH per course ..... 3

Maximum contact hours per course.....96

Learning Outcomes upon successful completion of this course, students will:

1. Demonstrate ability to operate equipment used to capture and edit photographic images.
2. Demonstrate understanding of composition, framing, and perspective in photography.
3. Analyze and discuss aesthetic considerations of visual storytelling.
4. Discuss ethical implications of photographic manipulation.

### **Grading Policies:**

**The final semester grades will be figured as set in the current catalog:**

90 to 100 = A

80 to 89 = B

70 to 79 = C

60 to 69 = D

Below 59 = F

Your final grade will be determined as follows:

- Class participation 10%
- Photo projects 60%
- Attendance 10%
- Assessment 10%
- Final project/Presentation 10%

Your assignments grades and official final grade will be made available through your Student Portal at Clarendon College's website.

## **Personal Policies**

No late work will be accepted. However, if you are not satisfied with your images, you will be allowed to retake and re-submit your work.

No early finals are given unless permission is obtained from the Vice-President of Academic Affairs.

## **College Policies**

### **Academic Integrity Policy**

Clarendon College is committed to a philosophy of honesty and academic integrity. It is the responsibility of all members of the Clarendon College community to maintain academic integrity at Clarendon College by refusing to participate in or tolerate academic dishonesty. Any act of academic dishonesty will be regarded by the faculty and administration as a serious offense.

Academic dishonesty violations include, but are not limited to: (1) obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion; (2) discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given; (3) observing the work of another during an examination or providing answers to another during the course of an examination; (4) using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment; (5) entering an office, classroom, laboratory, or building to obtain unfair advantage; (6) taking an examination for another person; (7) completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person; (8) altering grade records; (9) using any unauthorized form of an electronic communication device during an examination, classroom activity, or laboratory exercise; and/or, (10) plagiarism. (Plagiarism is defined as the using, stating, offering, or reporting as one's own, an idea, expression, or production of another person's work without proper credit. This includes, but is not limited to, turning in a paper purchased or acquired from any source, written by someone other than the student claiming credit, or stolen from another student.)

Students are responsible for reporting known acts of academic dishonesty to a faculty member, the program coordinator, the associate dean, and/or dean. Any student with knowledge of a violation who fails to report it shall him/herself be in violation and shall be considered to have committed an act of academic dishonesty. Additionally, any student who reports him/herself in violation of this code before it is likely that another might consider this possibility will be understood as repentant and acting in good faith. Though the confession will not excuse the student for the violation, the confession will be considered and the violation should not result in suspension from school except in the most extreme cases.

While academic integrity and honesty are the responsibility of the individual student, each individual faculty member, teaching assistant, and/or laboratory instructor is responsible for classroom management and for maintaining ethical behavior within the classroom and/or laboratory. Faculty who discover or suspect a violation should discuss the matter with the suspected violator(s) and attempt to resolve the case at that point. In cases of convincing evidence, the faculty member should take appropriate action. The faculty member and student should complete a Counseling Sheet regarding the violation. (The Counseling Sheet should contain at a minimum the date and time of the violation, the course, the instructor's name, the student's name, an explanation of the infraction or facts of the case, and the

resolution to the incident.) This form should be signed by the student, faculty member, program coordinator, and the Vice-President of Academic Affairs. The VP will maintain a file on all violations. If a faculty member prefers to report the case directly to the VP, it remains his/her prerogative to do so. Additionally, if the faculty member and the accused student cannot reach a resolution or if the faculty member believes that suspension from school is the only fair sanction, the case should immediately be reported by the faculty member, in writing, to the Vice-President of Academic Affairs. If the VP observes any trends in student behavior which involve more than one violation or act of academic dishonesty, the VP is responsible for notifying all faculty members involved, for contacting the student(s) involved, and after consultation with the faculty member(s) involved for taking the appropriate action. The VP is responsible for the timely notification (normally within two weeks) to all parties of an action taken.

Students wishing to appeal a disciplinary decision involving academic integrity or acts of academic dishonesty may do so through the Student Appeals and Grievance Procedure.

### **Withdrawing from (Dropping) the Course**

If you decide that you are unable to complete this course or that it will be impossible to complete the course with a passing grade, you may drop the course and receive a "W" on your transcript instead. (The last day to drop a course is available on the Academic Calendar, located at the Student link on the Clarendon College website.) Withdrawal from a course is a formal procedure that you must initiate. If you do not go through the formal withdrawal procedure, you will receive whatever grade you have earned.

Whether to drop a class or not requires a lot of thought. According to Texas state law a student is only allowed to drop the same class twice before he/she will be charged triple the tuition amount for taking the class a third time or more. Furthermore, beginning with the Fall 2007 semester, students in Texas may only drop a total of 6 courses throughout their entire undergraduate career. After the 6<sup>th</sup> dropped class, he/she will no longer be able to withdraw from any classes.

### **Accommodations Statement**

Clarendon College provides reasonable accommodations for persons with temporary or permanent disabilities. Should you require special accommodations, notify the Vice-President of Academic Affairs. We will work with you to make whatever accommodations we need to make.

### **Student Rights and Responsibilities**

Student Rights and Responsibilities are listed on the College website at:

<http://www.clarendoncollege.edu/Resources/Student%20Services/StudentRightsResponsibilities.pdf>.

### **Tentative Course Schedule:**

Introduction: August 16<sup>th</sup> – 18<sup>th</sup>

Unit 1: Equipment and cameras. What do I really need?

Photo project 1

Assessment 1

Due: September 3<sup>rd</sup>

Unit 2: Storage. JPEG vs Raw. How to share your images

Photo project 2

Assessment 2

Due: September 17<sup>th</sup>

Unit 3: Composition  
Photo project 3  
Assessment 3  
Due: October 1<sup>st</sup>

Mid-term Assessment  
Final presentation – Choose your best images. How to prepare your final presentation  
Due: October 8<sup>th</sup>

Unit 4: Understanding light  
Photo project 4  
Assessment 4  
Due: October 22<sup>nd</sup>

Unit 5: Portraits  
Photo project 5  
Assessment 5  
Due: November 5<sup>th</sup>

Unit 6: Landscapes and sports photography  
Photo project 6  
Assessment 6  
Due: November 19<sup>th</sup>

Final Project  
November 27<sup>th</sup> – December 3<sup>rd</sup>  
Due: December 6<sup>th</sup>

## Fall 2023

|   |                                  |
|---|----------------------------------|
| Faculty Report .....  | Thursday, August 10              |
| In-Service .....  | Friday, August 11                |
| Residence Hall Check-In 10:00a.m. – 5:00p.m. ....                                 | Sunday, August 13                |
| Cafeteria Opens for Evening Meal.....   | Sunday, August 13                |
| New Faculty Orientation .....   | Monday, August 14                |
| Registration.....   | Monday & Tuesday, August 14-15   |
| Classes Begin.....  | Wednesday, August 16             |
| Late Registration Begins.....   | Thursday, August 17              |
| Last Day to Register and/or Add/Drop .....  | Monday, August 21                |
| Last Day for Financial Settlement.....  | Thursday, August 24              |
| Census Date (12th Class Day).....   | Thursday, August 31              |
| Labor Day (College Holiday – Closed no classes) .....                             | Monday, September 4              |
| Constitution Day (Celebrated).....  | Friday, September 15             |
| Columbus Day & Indigenous Peoples' Day (College Holiday – Closed no classes)..... | Monday, October 9                |
| Pre-Registration Begins for Fall Mini 2023 and Spring 2024 .....                  | Monday, October 23               |
| 60% Term Completed.....   | Tuesday, October 24              |
| Last Day to Drop a Class with a "W" .....   | Friday, November 3               |
| Cafeteria Closes after Lunch .....  | Friday, November 17              |
| Thanksgiving Holiday (Closed – no classes) .....                                  | Monday - Friday, November 20-24  |
| Cafeteria Re-opens for Evening Meal.....  | Sunday, November 26              |
| Classes Resume after Thanksgiving Holidays .....                                  | Monday, November 27              |
| Fall Commencement Ceremony .....  | Friday, December 1               |
| Final Exams. ....   | Monday - Wednesday, December 4-6 |
| Cafeteria Closes after Evening Meal .....   | Wednesday, December 6            |
| Residence Halls Close at Noon .....   | Thursday, December 7             |
| Final Grade Rolls Submitted by 2p.m .....   | Thursday, December 7             |
| End of Fall Semester (Grade Posted to Transcripts by 2 P.M. ....                  | Friday, December 8               |
| Nursing Commencement 6pm .....  | Friday, December 8               |
| College Offices Close for Christmas Break at 4:00 p.m.....                        | Friday, December 15              |
| College Offices Re-open after Christmas Break.....                                | Tuesday, January 2, 2024         |