

Clarendon College

Fall_2025

CSME_2401

The Principles of Hair Color and Theory

Clarendon College

Cosmetology Department Childress Center

Course Name: ClemenceM_CSME_2401_Fall_2025

Credit Hours: 4

Classroom Location: Cosmetology Department Amarillo

Instructor: Macie Clemence

Office Location: Cosmetology Department Amarillo

Phone 806-322-7871

Email: macie.clemence@clarendoncollege.edu

Fax: 806-874-1569

Office Hours: ClemenceM_Fall_2025 Mon-Thurs. 4:00-5 (By appointment).

Course Description:

This class is designed not only to satisfy the requirements of Texas Department of Licensing and Regulations but to prepare the future professional for employment in today's salon. This class will teach color theory, types of color, types of lighteners and basic techniques as well as advanced techniques.

: Director of Cosmetology: Decee Surratt

- Current college catalog located at the **Students** link on Clarendon College's website.
- Workforce courses: Workforce Education Course Manual at <http://www.thecb.state.tx.us/AAR/UndergraduateEd/WorkforceED/wecm/>

Statement of Purpose

This course satisfies the requirements for examination for licensure by the Texas Department of Licensing and Regulation, as well as prepares the future professional for employment in today's salon.

Required Instructional Materials:

Textbook: Mildady's Standard Textbook of Cosmetology, Milday's Practical Workbook, Milady's Theory Workbook, and Milady's Anatomy and Physiology textbook.

Other Relevant Materials: Students should bring pen, pencils, loose-leaf binder, and highlighter pen.

Methods of Instruction:

The class centers on class lecture and discussion as well as practical demonstration of each practical before and after each demonstration.

Course Objectives:

1. Identify the principles of color theory and relate them to hair color.
2. Explain level and tone and their role in formulating hair color. List the four basic categories of hair color, explain their chemical effects on the hair, and give examples of their use.
3. Explain the action of hair lighteners.
4. Demonstrate application techniques for temporary colors, semi-permanent colors, permanent colors, demi-permanent colors, and lighteners.
5. Demonstrate special-effects hair coloring techniques.

Soft Skills:

1. Communication
2. Salon Business
3. Professional image

Grading Policies:

Theory Grades will be as follows: Practical Grades will be as follows:

100-90 A	100-90 A
89-80 B	89-80 B
79-70 C	79-70 C
69-0 F must be repeated.	69-0 F must be repeated

A student's final grade will be made available through the Clarendon College's Website. The Student will receive a copy of the Cosmetology Handbook the first day of class.

Classroom Policies:

Each student must clock in and out when entering or leaving the department. Failure to do so will cause loss of hours. A student must not clock a fellow student in or out.

Attendance policy

Clarendon College must uphold a very strict attendance policy in order for this degree plan to be completed in 12 months. 6 days a semester is considered failing (5 days for part time and instructors). Warnings will be issued after 3 days of absence. There are no exceptions to this policy. Your participation grade depends on your attendance. Weekly grade sheets will be affected by your attendance. 6 or more missed days per semester will fail the program/failing grades are not posted to TDLR. These are TDLR rules.

On the 6th day of unexcused absence or excused absence not made up, you will be asked to withdraw from the program. Only excused absences will be eligible for makeup work. Excused absences include sick with a doctor's note, hospitalization with a doctor's note, immediate death in the family, and natural disaster. These absences must be approved by the director.

Dress Code:

Students may wear

1. Black scrubs
2. Black lab jackets
3. Athletic type shoes (with comfortable sole you will be standing) Students must have hair and make-up completed before clocking in. Students must not wear caps, hats, bandanas or scarves (we want to project a professional image).

STUDENT ACADEMIC INTEGRITY AND CLASSROOM ETHICS

Clarendon College is committed to a philosophy of honesty and academic integrity. It is the responsibility of all members of the Clarendon College community to maintain academic integrity at Clarendon College by refusing to participate in or tolerate academic dishonesty. Any act of academic dishonesty will be regarded by the faculty and administration as a serious offense. Academic dishonesty violations include, but are not limited to:

1. obtaining an examination, classroom activity, or laboratory exercise by stealing or collusion;
2. discovering the content of an examination, classroom activity, laboratory exercise, or homework assignment before it is given;
3. observing the work of another during an examination or providing answers to another during the course of an examination;
4. using an unauthorized source of information during an examination, classroom activity, laboratory exercise, or homework assignment;
5. entering an office, classroom, laboratory, or building to obtain an unfair advantage;
6. taking an examination for another person;
7. completing a classroom activity, laboratory exercise, homework assignment, or research paper for another person;
8. altering grade records;
9. using any unauthorized form of an electronic communication device during an examination, classroom activity, or laboratory activity; and/or,
10. plagiarism. (Plagiarism is defined as the using, stating, offering, or reporting as one's own an idea, expression, or production of another person's work without proper credit. This includes, but is not limited to, turning in a paper purchased or acquired from any source, written by someone other than the student claiming credit, or stolen from another student.)

Students are responsible for reporting known acts of academic dishonesty to a faculty member, the program coordinator, the vice president, and/or dean. Any student with knowledge of a violation who fails to report it shall him/herself be in violation and shall be considered to have committed an act of academic dishonesty.

While academic integrity and honesty are the responsibility of the individual student, each individual faculty member, teaching assistant, and/or laboratory instructor is responsible for classroom management and for maintaining ethical behavior within the classroom and/or laboratory. Faculty who discover or suspect a violation should discuss the matter with the suspected violator(s) and attempt to resolve the case at that point. In cases of convincing evidence, the faculty member should take appropriate action. The faculty member and student should complete a Counseling Sheet regarding the violation. (The Counseling Sheet should contain at a minimum the date and time of the violation, the course, the instructor's name, the student's name, an explanation of the infraction or facts of the case, and the resolution to the incident.) This form should be signed by the student, faculty member, program coordinator, and the Vice President of Academic Affairs. The Vice President of Academic Affairs will maintain a file on all violations. If a faculty member prefers to report the case directly to Vice President of Academic Affairs, it remains his/her prerogative to do so. Additionally, if the faculty member and the accused student cannot reach a resolution or if the faculty member believes that

suspension from school is the only fair sanction, the case should immediately be reported, by the faculty member, in writing, to the Vice President of Academic Affairs. If the Vice President of Academic Affairs observes any trends in student behavior which involve more than one violation or act of academic dishonesty, the Vice President of Academic Affairs is responsible for notifying all faculty members involved, for contacting the student(s) involved, and after consultation with the faculty member(s) involved for taking the appropriate action. The Vice President of Academic Affairs is responsible for the timely notification (normally within two weeks) to all parties of an action taken.

Students wishing to appeal a disciplinary decision involving academic integrity or acts of academic dishonesty may do so through the Student Appeals and Grievance Procedure.

Course Withdrawal--Students desiring to make schedule changes after their initial registration each semester must do so during the designated "Drop and Add" period as scheduled in the College Catalog. Students will be required to pay tuition and fees applicable to any class(es) added to their schedule.

Official withdrawal from a course is initiated in the Office of the Registrar. However, each student should consult with his/her academic advisor or the Associate Dean of Enrolment before officially withdrawing from a course. A student who stops attending a class without officially dropping it may receive a grade of "F" for that class.

The full details of **Student Rights and Responsibilities** policies can be viewed on Clarendon College's website at: [www.clarendoncollege.edu/Resources/Legal/24-25/FLA\(LEGAL\).pdf](http://www.clarendoncollege.edu/Resources/Legal/24-25/FLA(LEGAL).pdf)

Final Exams: The schedule of final exams times is published at the beginning of the semester. You can find the schedule for final exams at: <https://www.clarendoncollege.edu/insideCC>. Do not make plans to leave school before your scheduled final exam. Faculty members cannot on their own authorize a student to take a final exam early. In exceptional circumstances if a student needs to take a final exam early, he/she may request early final exams by filling out the form at: <https://www.clarendoncollege.edu/Resources/Admin/Request%20for%20Early%20Final%20Exams.pdf>.

1. "For students in this course who may have a criminal background, please be advised that the background could keep you from being licensed by the State of Texas. If you have a question about your background and licensure, please speak with your instructor or the Vice President of Academic Affairs. You also have the right to request a criminal history evaluation letter from the applicable licensing agency."